



## MEMORANDUM

October 19, 2017

To: Town of Amherst Residents

From: Community Development

Subject: 2018 Community Development Block Grant (CDBG) funds

The Town is preparing to assemble its draft budget for Community Development Block Grant (CDBG) funds for 2018. The enclosed material is intended to assist you in preparing requests for CDBG funds.

Proposals for funding should be sent to the Community Development division of the Town's Planning Department no later than Monday, November 20, 2017 for eligibility screening and preparation of a recommended budget for the Town Board's review and approval. **Funding requests must be for projects and activities to be completed within the 2018 Program Year which begins on April 1, 2018.**

### Enclosures:

- List of needs categories
- Map showing neighborhoods eligible for neighborhood benefit activities. Please bear in mind that any projects must *serve residents* of the shaded target areas *exclusively*. It is not sufficient that the project be situated in such an area if it does not serve these residents. A more detailed view of this map may be found on the Town's website: [amherst.ny.us](http://amherst.ny.us), under Community Development.
- Summary of the Consolidated Plan's priorities. Activities proposed for funding must address one of these priorities.
- Request for Funds Form. Please fill out this form in preparing your project proposal.

Questions regarding the submission of proposals for funding should be referred to Community Development staff in the Planning Department at 631-7082 or [communitydevelopment@amherst.ny.us](mailto:communitydevelopment@amherst.ny.us).

Att.

# TOWN OF AMHERST CONSOLIDATED PLAN

## SUMMARY

In 2015 the Town prepared a five year Consolidated Plan to lay out a strategy for addressing housing and community development needs for 2015 through 2019. The five year strategy will address three priority levels for funding activities with Community Development Block Grant (CDBG) and HOME funds.

*All activities funded through CDBG and HOME must address at least one of the following priorities:*

### Priority #1:

- Maintain an adequate supply of standard owner and rental housing for low and very low income residents.
- Prevent or ameliorate neighborhood deterioration in areas where low income households and substandard conditions are concentrated.

### Priority #2:

- Provide an adequate supply of standard affordable existing and new rental housing and supportive elderly housing for low and very low income residents.
- Provide affordable home ownership opportunities to low income households.

### Priority #3:

- Provide for emergency shelter and service needs of the homeless.
- Address the housing and service needs of the at-risk population and others with special needs.
- Address Historic Preservation needs of the community.

*Please remember in submitting any requests for funds that CDBG funds cannot be used to replace approved or committed Town funding for any project. **Funding requests must be for projects and activities to be completed within the 2018 Program Year (begins April 1, 2018).***

## **NEEDS CATEGORIES**

### **Public Facility Needs**

- Senior Centers
- Youth Centers
- Neighborhood Facilities
- Child Care Centers
- Parks and/or Recreation Facilities
- Health Facilities
- Parking Facilities
- Other Public Facilities

### **Infrastructure Improvement** [these activities are not currently undertaken under CDBG]

- Street Lights
- Flood Drain Improvements
- Water Improvements
- Street Improvements
- Sidewalk Improvements
- Storm/Sanitary Sewer Improvements
- Asbestos Removal
- Other Infrastructure Improvements Needs

### **Public Service Needs**

- Senior Services
- Handicapped Services
- Youth Services
- Transportation Services
- Substance Abuse Services
- Crime Awareness
- Fair Housing Counseling
- Tenant/Landlord Counseling
- Child Care Services
- Health services
- Other Public Service Needs

## **Accessibility Needs**

## **Residential Historic Preservation Needs**

## **Non-Residential Historic Preservation Needs**

### **Economic Development Needs**

- Commercial-Industrial Needs
- Commercial-Industrial Infrastructure
- Other Commercial-Industrial Improvements
- Micro-Business
- Other Business
- Technical Assistance
- Other Economic Development Needs

### **Other Community Development Needs**

- Energy Efficiency Improvements
- Lead Based Paint / Hazards
- Code Enforcement

## **Planning**

**Town of Amherst**  
Community Development Block Grant (CDBG)  
Request For Funds For Program Year 2018

**Department:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Funding requests must be for projects and activities to be completed within the 2017 Program Year.**

**Proposed Project:**

\_\_\_\_\_  
\_\_\_\_\_

**Project Location:** (Please be specific & use cross streets or exact address)

\_\_\_\_\_

**Estimated Budget: CDBG funds:** \_\_\_\_\_

**Other: (specify)** \_\_\_\_\_

**Period of anticipated expenditure:** \_\_\_\_\_

**Units of Product:** (e.g., for public services, number of people served; for public works, linear feet of street, sewers, sidewalks, number of street lights)

\_\_\_\_\_

**Outcomes** (Outcomes are benefits that result from a program. Outcomes typically relate to a change in conditions, status, attitudes, skills, knowledge, or behavior. Common outcomes could include improved quality of life for program participants, improved quality of local housing stock, or revitalization of a neighborhood)\_\_\_\_\_

\_\_\_\_\_

**Proposed project must benefit one of the following (please indicate):**

\_\_\_\_\_ Residents of eligible neighborhood (per map provided by the  
Community Development Division of the Planning Department)

\_\_\_\_\_ Special population

\_\_\_\_\_ Senior Citizens

\_\_\_\_\_ Disabled adults

\_\_\_\_\_ Victims of Domestic Abuse

\_\_\_\_\_ Other

\_\_\_\_\_ Income-qualified households on an individual basis

\_\_\_\_\_ Eliminates a blighting condition

\_\_\_\_\_ Addresses historic preservation

**Town of Amherst**  
 Low/Moderate Income Block Groups  
 HUD Data Release July 2014

- Census tracts
- Block groups
- Municipal boundary
- Block groups 35.85% or more LMI

