

INFORMAL ASSESSMENT REVIEW

C/o Town of Amherst Assessors Office
5583 Main St. Williamsville, NY 14221
716-631-7038

Email dmarrano@amherst.ny.us
www.amherst.ny.us

The Town has begun the 2019 roll Informal Assessment Review program. Some Key dates are:

- We will begin accepting appointments on March 6th 2019. The last day to schedule an appointment is March 22nd, 2019.
- Reviews will begin on March 18th. They will take place at the Assessor's office.
- If you do not want an appointment, you may drop off your information. The Town must receive by March 22, 2019

In order for the Assessor to properly consider your Informal Assessment Review on your property, you will need to provide data to support your case. You must provide data as to why the Market Value on your property is not correct. While not mandatory to use, the Town has provided forms for you to use to assist you with the process. They are on the Informal Assessment tab of the Assessors page on the Town website. You may bring with you to your appointment, or send them to the Assessor's office. They are:

- Commercial -Comm. I&E and Comm. App.
- Commercial-any IRS documents(8825) or certified financials on the property
- Residential -Res. App or if a property with Condominium status Condo Res App. **Use CPI on Town Website-www.amherst.ny.us to help find comparable sales**
- Vacant Land- Land App

All of these should be used to assist you in showing the town why the Assessed Value the Town has on the property does not represent its Market Value.

Always keep in mind, the Assessors does not set taxes or determine the Town/Schools/Village or County Tax Levy- our objective is to place the correct Market value/Assessed value so you only pay your fair share of the Tax Levy. Your discussion should be solely focused on your Market Value, not taxes paid.

Contact Jeanne Conklin or Jill McKinnon at The Town of Amherst Assessors office at (716)631-7038 to set up an appointment. Appointments must be made by March 22nd, 2019. Bring the information requested above with you, or if possible, send to the assessor prior for his review.

Decisions will be sent by early May. If you still disagree, you can file a grievance with the Board of Assessment review, which will take place May 28th, 2019

. Call the Assessor's office after May 1st for more information.

