

**IMAGINE AMHERST
MEETING NOTES**

JOINT MEETING
TECHNICAL ADVISORY and PROJECT WORKING COMMITTEES
May 25, 2017

Working Committee Attendees: Dal Giuliani, Chair, Ellen Banks, Duncan Black, David Chiazza, Jim Cwierley, Gary Palumbo, Frank Pasztor, Ramona Popowich, and Daniel Ulatowski

Absent: Brian Kulpa, Carl Montante, Jr., Bob White, and Jane Woodward

Technical Committee Attendees: Rick Gillert

Absent: Brian Andrzejewski, Kelly Dixon, David Mingoia, Bill Pidgeon, Bart Roberts, and Mark Rountree

Staff Present: Dan Howard, Kim Schueler, Amy Carrato

Dal Giuliani called the meeting to order at 7:05pm. He thanked the members for attendance at the public meetings on May 17th and May 23rd. He asked if there were any changes to the May 10, 2017 meeting notes. The meeting notes were accepted as submitted.

Dan Howard went through the revised Plan Amendment document (Chapters 3 & 10) with the Committee. He pointed out where changes were made based on the Committee's comments at their May 10th meeting and changes that were made based on the public comments received on May 17th and May 23rd. The following were generally discussed:

- The committee discussed the use of the term “Millennial” and decided against it, the changing nature of commercial retail land uses applies more broadly to many groups.
- Building height should be described in both feet and stories in the code. The Plan should generally discuss height but the Zoning Code is the appropriate place to address details about different heights depending on the type of center.
- The Special Use centers were each discussed:
 - The Millersport/Smith/New center should use more generalized language. It should not have a type and form designation, but should include language relating to a suburban low-scale node.
 - The Committee voted to remove Muir Woods as commercial/mixed-use center and to change Figure 6 to reflect that change based on what is proposed in the accepted Findings Statement for SP-2017-03.
- The use of step backs on any side of buildings, where appropriate, should be utilized.

- The committee reviewed the Plan Amendment document (Chapters 3 & 10) page by page and recommended modifications to the text.

The Committee approved the Draft Plan Amendments with editorial and substantive changes discussed. The Amendments to the Bicentennial Plan are recommended to the Planning Board for their consideration and Public Hearing on June 22, 2017.

The Draft Amendments will be available for public consideration on the Project and Town websites at the earliest opportunity.

Dal Giuliani stated the next meeting will be on June 28, 2017.

Public Comment:

- Tom Frank
- Don Smith

The Meeting was adjourned at 10:05p.m.