

# Town of Amherst Youth & Recreation Department

1615 Amherst Manor Dr. Williamsville, NY 14221

## Part-Time/ Seasonal Employment Application

The New York State Law against discrimination prohibits discrimination because of age, sex, race, disability, marital status, religion or creed, color, ethnicity, or veteran status

Please complete this entire application and sign the back

Please Print

### PERSONAL INFORMATION

Date \_\_\_\_\_

Name \_\_\_\_\_

Last

First

M.I.

Present Address \_\_\_\_\_

NO. Street

City

State

Zip

How many years have you lived at this address? \_\_\_\_\_ Home Telephone No. ( ) \_\_\_\_\_

E-mail Address \_\_\_\_\_ Cell Phone No. ( ) \_\_\_\_\_

### Job(s) Applied For:

#### FALL/SPRING

1. Afterschool Programs
2. Afterschool Gym
3. Clerical
4. Guest Service
5. Lifeguard
6. Maintenance

7. Toddler/Preschool
8. Programs for individuals with Disabilities
9. Rink Guard
10. Tennis

#### SUMMER

11. Clerical
12. Golf Course/Jr. Golf
13. Lifeguard
14. Maintenance
15. Playground
16. Sports Clinic
17. Summer Camp Program
18. Tennis

Please Select Your First Three Choices 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

Have you ever filed an application with the Town of Amherst before? \_\_\_\_\_

If yes, when? \_\_\_\_\_ Department \_\_\_\_\_

If hired, on what date will you be available to start employment? \_\_\_\_\_

For summer positions, last day available for employment? \_\_\_\_\_

T-Shirt Size: \_\_\_\_\_

### List any current certifications you hold

Type of Certification	Date of Expiration	Granted By

Have you ever been convicted of a crime?

No

Yes If Yes, please describe in full \_\_\_\_\_

Are you at least 18 years of age? \_\_\_\_\_ Yes \_\_\_\_\_ No If not, state your age \_\_\_\_\_

Are you a United States Citizen? \_\_\_\_\_ Yes \_\_\_\_\_ No

Person to be notified in case of accident or emergency:

Name \_\_\_\_\_ Phone Number ( ) \_\_\_\_\_

Address \_\_\_\_\_

NO.

Street

City

State

Zip

**EDUCATIONAL BACKGROUND:**

NAME OF HIGH SCHOOL: \_\_\_\_\_  
NUMBER OF YEARS ATTENDED: \_\_\_\_\_ GRADUATED? \_\_\_\_\_ YES \_\_\_\_\_ NO  
COURSE OR MAJOR: \_\_\_\_\_

NAME OF COLLEGE: \_\_\_\_\_  
NUMBER OF YEARS ATTENDED: \_\_\_\_\_ GRADUATED? \_\_\_\_\_ YES \_\_\_\_\_ NO  
COURSE OR MAJOR: \_\_\_\_\_

ADDITIONAL EDUCATION: \_\_\_\_\_  
NUMBER OF YEARS ATTENDED: \_\_\_\_\_ GRADUATED? \_\_\_\_\_ YES \_\_\_\_\_ NO  
COURSE OR MAJOR: \_\_\_\_\_

**WORK HISTORY:**

Dates	Name and Address Of Employer	Rate of Pay	Supervisor's Name and Title	Reason for Leaving	Job Title and Description of Duties

May we contact the employers listed above \_\_\_\_\_ Yes \_\_\_\_\_ No  
If not, indicate which one(s) you do not wish us to contact \_\_\_\_\_

Use the space below to describe your skills, qualifications, activities, and hobbies, which would enable us to find the most appropriate position for you in the Youth & Recreation Department.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PERSONAL REFERENCES:**

NAME AND OCCUPATION	ADDRESS	PHONE NUMBER
1)	_____	_____
2)	_____	_____
3)	_____	_____

**PLEASE READ CAREFULLY  
APPLICANTS CERTIFICATION AND AGREEMENT**

I hereby certify that the facts set forth in this employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of my personal history through any investigative agencies.

\_\_\_\_\_  
*Signature of Applicant* \_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Maiden Name or any other name by which you have been known*