



TOWN OF AMHERST

FIRE SAFETY DIVISION

5583 MAIN STREET

WILLIAMSVILLE, NY 14221

(p) (716) 631-7140

(f) (716) 631-7192

firesafety@amherst.ny.us

amherst.ny.us/firesafety

TENT PERMIT SUBMITTAL INFORMATION

Incomplete Tent Permit submittals will not be processed until all items listed below have been received.

This includes payment for the permit application.

Questions – Call (716) 631-7140 or email firesafety@amherst.ny.us

Fire Prevention Permit Fee = \$150.00

Address: _____

Business Name: _____

Contact name: _____

Contact phone #: _____

Email: _____

Tent Size: _____

Event Date(s): _____

Operation Hours: _____

Date Tent Up: _____

Date Tent Down: _____

Sides: Yes No

Tables: Yes No

Chairs: Yes No

of Parking Spaces Being Used: _____ N/A

Flammability Certificate Submitted: ① Yes No

Plot Plan Submitted (3 copies): ② Yes No

Tent Layout Submitted: ③ Yes No

- NOTE:**
- ① Flammability certificate will come from tent rental company or tent vendor if individually owned.
 - ② Satellite image with location noted is sufficient for the plot plan *(does not need to be to scale)*
 - ③ Layout shall include tables, chairs, stage, bar, etc. Location of Exits shall be noted if sides are being utilized.