



TOWN OF AMHERST
Fire Safety Division

5583 Main St – Lower Level
 Amherst, New York 14221
 Phone (716) 631-7140
 Email: firesafety@amherst.ny.us
www.amherst.ny.us/firesafety

FOOD VENDOR INSPECTION INFORMATION

All food vendors operating within the Town of Amherst are subject to fire safety inspections by the Fire Safety Division. Inspections focus on proper use of cooking equipment, safe storage of fuels, and compliance with applicable fire codes to ensure public safety. Compliance is mandatory prior to operation at events or public gatherings.

Incomplete Food Truck inspection submittals will not be processed until all items listed below have been completed.

All items below are required to be completed by the applicant.

Payment for food truck application shall be made by check to: Town of Amherst

To schedule an inspection or for questions – Call (716) 631-7140 or email firesafety@amherst.ny.us

Single Event:

Annual:

Business Name:

Include City & Zip

Business Address:

Business Phone #:

Business Email:

Initial date of operation for this food truck/trailer:

(Month/Year)

Contact name:

Include City & Zip

Contact Address:

Same as above

Contact phone #:

Same as above

Contact Email:

Same as above

BELOW SHALL BE COMPLETED BY THE APPLICANT TO VERIFY ALL ITEMS ARE READY FOR INSPECTION. ALL BOXES SHALL BE CHECKED.

Fire extinguishers inspected: (Within last 12 months)

Yes

Electrical panel labeled:

Yes

N/A

Generator stored properly:

Yes

N/A

LPG stored properly:

Yes

N/A

LPG alarm installed:

Yes

N/A

LPG tank & piping inspected: (Within last 12 months) **Inspection report required**

Yes

N/A

Hood cleaned: (Within last 12 months) **Inspection report required**

Yes

N/A

Hood suppression inspected: (Within last 6 months) **Inspection report required**

Yes

N/A

NOTE:

- 1 Fire extinguisher(s) shall be secured, minimum of a 5lb ABC. Class K extinguisher required when cooking with greases or oils.
- 2 Liquefied Petroleum Gas (LPG) cylinders and fuel-gas piping shall be in compliance with and inspected as required by DOT, NFPA 58 and the International Fire Code of NYS. LPG alarm required when LPG cylinders are being utilized.
- 3 A copy of the applicant's driver's license is required.
- 4 If your mobile food vehicle will reside on private property, you must attach a written letter of consent from the property owner to this application, including contact information (name, address and phone number) of the owner of record.
- 5 If you are vending food products you must supply a copy of your Health Department Operating Permit before we can accept this application.
- 6 All inspections shall be scheduled Monday-Friday 8:00 am – 11:00 am.

License #: _____

TOWN OF AMHERST MOBILE FOOD VEHICLE APPLICATION

PERMIT/FEES:

- MOBILE FOOD VEHICLE – 1 YEAR: \$250.00
- MOBILE FOOD VEHICLE – SINGLE EVENT: \$100.00 (only 1 per calendar year allowed)

APPLICANT NAME			
Applicant Address			
Applicant Phone		Email:	
BUSINESS NAME			
Business Phone		Email:	

Food Truck Description:

Year: _____ Make: _____ State: _____ Plate#: _____

Registration # (VIN): _____ Expiration: _____

Explanation of product to be vended: _____

1. If your mobile food vehicle will reside on private property, you must attach a written letter of consent from the property owner to this application, including contact information (name, address and phone number) of the owner of record.
2. If you are vending food products you must supply a copy of your Health Department Operating Permit before we can accept this application.
3. You must have your vehicle inspected annually by the Town Fire Inspectors.
Please call 716-631-7140 between 8:00 AM & 10:00 AM to schedule an appointment

Note: No Mobile Food Vending before 9:00 AM or after 8:00 PM on residential property except for the following: when the truck and vending activities are not located within the required front yard the allowable hours are from 9:00 AM to 11:00 PM. Mobile food vending may be conducted between 7:00AM and 11:00 PM on a non-residential property or in a right-of-way adjacent to a non-residential property.

Signature of Applicant (*This signature indicates consent to having a background check performed.*)

Sworn to me this _____ Day of _____, 20 _____

Notary Public: _____ Stamp

Fire Inspector: _____ Approved _____ Denied _____

Mobile Food Vendors Permit Regulations:

- (1)** It shall be unlawful to conduct business from a mobile food vehicle or mobile food unit within a public right-of-way or on private property within the Town without having first obtained a valid mobile food vendor permit for each mobile food vehicle.
- (2)** It shall be unlawful for a mobile food vendor to conduct business in a location within two hundred fifty (250) feet of the primary entrance of an establishment that is open to the public and where ready-to-eat food is prepared, cooked, wrapped, packaged, processed or portioned for service, sale, or distribution. This requirement shall be waived if permission for the mobile food vending operation is obtained from the owner of the property that contains the establishment where ready-to-eat food is prepared, cooked, wrapped, packaged, processed or portioned for service, sale or distribution.
- (3)** Within non-residential zoning districts, it shall be unlawful for a mobile food vendor to conduct business at a single location within a public right-of-way for a duration exceeding three (3) hours. Within residential zoning districts, it shall be unlawful for a mobile food vendor to conduct business within a public right-of-way except for mobile food vehicles that operate for less than twenty (20) minutes at a single location or that operate within an area where a block party is being conducted.
- (4)** At all times, mobile food vendors must abide by the New York State Transportation Law and all applicable Parking, Vehicle and Traffic Laws, Ordinances, Rules and Regulations.
- (5)** All signage associated with a mobile food vendor must be permanently affixed to the mobile food vehicle or mobile food unit. No accessory signage shall be placed outside or around the mobile food vehicle or mobile food unit.
- (6)** All mobile food vendors must provide trash receptacles of sufficient capacity to contain all trash and waste generated in association with the business of the mobile food vendor. All waste and trash shall be placed in the trash receptacles. All trash, waste, litter and debris shall be removed from the site of the vending operation at the end of each daily operation.
- (7)** It shall be unlawful to discharge liquid waste, fats, oils or grease on the land. Such discharges shall be held in appropriate containers and then disposed in a legally permissible manner.
- (8)** Mobile food vendors shall not conduct operation from a site that contains a gasoline service.
- (9)** Each mobile food vendor shall be inspected annually by the Building Department for fire and life safety code compliance.
- (10)** All required permits shall be posted conspicuously on the mobile food vehicle.
- (11)** Each mobile food vehicle shall be registered as a commercial vehicle with the New York State Department of Motor Vehicles.
- (12)** When parked on a public or private right-of-way, products shall not be dispensed from the street side of the mobile food vehicle.
- (13)** A mobile food vehicle shall not be operated in reverse in order to attempt or make a sale.
- (14)** When parked on a public or private right-of-way, a mobile food vehicle shall not be parked within sixty (60) feet of an intersection with another public or private right-of-way boundary.
- (15)** Shall meet requirements of TITLE 19 NYCRR, Chapter XXXIII, Subchapter A, Part 1225 Fire Prevention, NFPA 1 and NFPA 96.
- (16)** No mobile food vendors shall be exempt from the requirements of this law for any reason. Permits, fees and a fire and life safety inspection are required for every mobile food vehicle or mobile food unit.