

TOWN OF AMHERST MEMORY TREE PROGRAM APPLICATION



The Town of Amherst Youth & Recreation Department is pleased to provide an updated Memory Tree program to those who wish to memorialize a loved one by having a tree planted in one of our many town parks. Each **fee includes the cost of the tree, a memorial stone, custom plaque, and gator bag.**

Memory trees are guaranteed for (1) year. Should the tree become damaged or diseased, the purchaser is responsible for replacing the tree after the guarantee period expires. Should the tree become damaged or diseased, and is not replaced by the purchaser, the Town reserves the right to remove the tree and will deliver the stone and plaque to the original purchaser, or the alternate contact noted in the application. Please follow the attached Tree Maintenance Guidelines and Suggestions. The trees are not memorials and may not be decorated with flowers, ribbons, photos, lights, wind chimes or any other items. Scattering of cremated remains is prohibited.

Total cost of the memory tree is \$1,000.00.

Please complete the application below (pages 3 and 4) and submit to:

Town of Amherst, Youth & Recreation Department
1615 Amherst Manor Drive
Williamsville, NY 14221

Please submit and make checks payable to:

Town of Amherst
1615 Amherst Manor Drive
Williamsville, NY 14221

A representative from the Youth & Recreation department will contact the purchaser when payment has been received. One application per tree. Please allow 7-14 days for payment to be received and processed before confirmation is made.

Please note, there is ONE planting date/event per year, typically in the fall. Your tree will be planted during this event, not as it is received. The deadline for application and payment submission for the 2026 planting event is August 1, 2026. Any application received after this time will be processed for the Fall 2027 planting date. A representative will contact purchaser when trees have been planted, and the stone and plaque are available for pickup and placement. It is the responsibility of the purchaser to pick-up the stone and plaque from the Youth & Recreation Department and place at the tree.

For 2026, the only parks available are: Billy Wilson Park, Paradise Park, Bedford/Willow Ridge Park, Eggertsville Community Park, Cindy Drive Play Area, and North Forest Park. Refer to the attached maps for available locations in each park. Applications are processed as they are received, and maps are updated accordingly as trees are purchased. Please contact the Youth & Recreation Department to request the most recent updated maps if you are unsure of the availability of your preferred location.

Should you desire a different park, please check back with us in 2027.



Town of Amherst - Memory Tree Application:

Applicant Name:

Alternate Name and Contact Number:

Address:

Phone:

Email:

Utilizing the attached maps, select a memory tree park, location, and type of tree. Select your 1st, 2nd and 3rd Choice. **No more spaces are available along the Amherst Bike Path. Tree space availability at the Amherst State Park Veterans memorial is reserved for veterans only**, please inquire about this space with a representative from Youth & Recreation. Carefully review tree species based on the pre-selected varieties, as some trees may only be placed in specific locations due to environmental conditions and/or landscape design limitations. Otherwise, choose from the list below:

Autumn Blaze Maple, Black Tupelo, Eastern Redbud, Flowering Crabapple, Heritage Birch, Northern Red Oak, White Oak, Thornless Honey Locust, Tulip Tree

1.

2.

3.

Memorial Plaque Text: Recommended maximum of 3-4 lines of text. Please see attached sample (PAGE 5) 4" x 8" cast plaque

The Applicant has read and understands the purchaser responsibility when purchasing a memory tree. The Applicant releases the Town of Amherst and its agents, and their employees from any and all liability for any injury, loss, theft, damages, expenses, causes to action, lawsuits and other claims arising from injury to persons or property.

By signing and submitting this application, I acknowledge that I have read and agree to follow the Town of Amherst tree maintenance policy as it relates to maintenance, management, and general upkeep of trees planted through the memory tree program (see attached).

Applicant Name (print) _____ Date _____

Applicant Signature _____ Date _____

To be completed by Youth & Recreation

Received by:

_____ Date _____

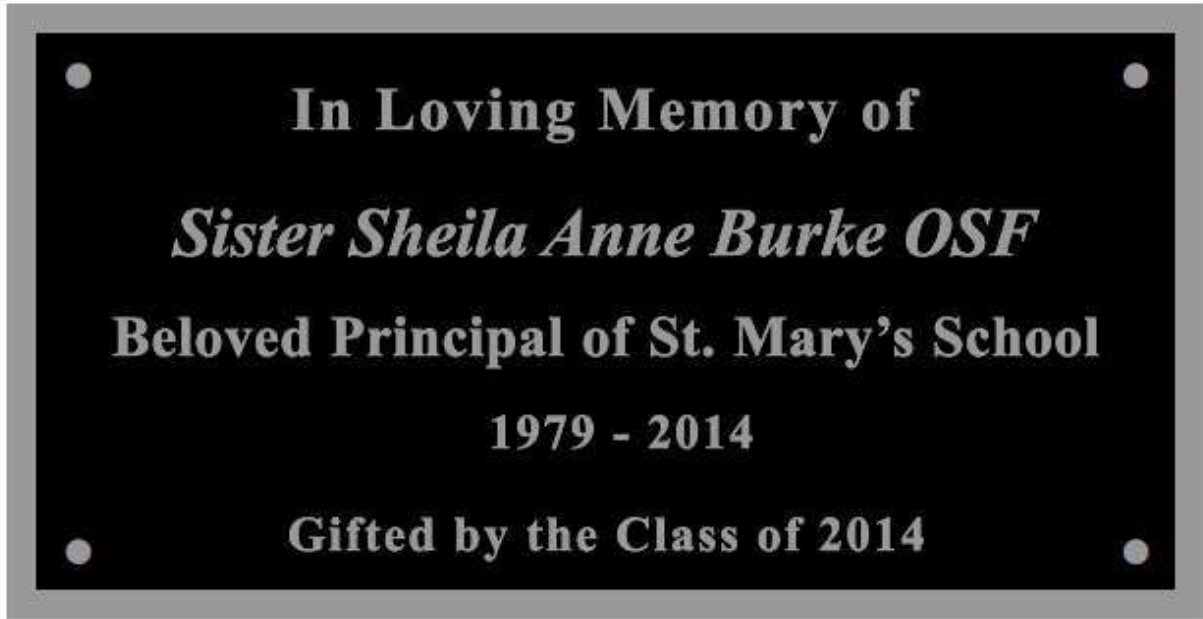
Planning – Space/Location _____

Order Confirmation with Purchaser: _____ Date _____

Plaque Ordered: _____ Date _____

Tree Ordered: _____ Date _____

Planting Date: _____ Date _____



4" x 8"
Aluminum Memorial Cast





BILLY WILSON PARK



CINDY DRIVE PLAY AREA



EGGERTSVILLE COMMUNITY PARK



NORTH FOREST PARK & POOL



PARADISE PARK



BEDFORD/WILLOW RIDGE PARK

Tree Maintenance Guidelines and Suggestions

The Town of Amherst follows NYS DEC best practices for tree maintenance and pruning. Below, please find some general suggestions on caring for your tree. If you have any general questions, please reach out to the Youth & Recreation Department. The Town of Amherst is not responsible for the care and/or maintenance of trees purchased through the Memory Tree Program, and the following information is only meant as a suggestion guide.

Pruning and Maintenance

Care and maintenance of urban trees ensures their health life and minimizes liability. Trees can be damaged by high winds, snow, ice, and other severe weather events. Some damage requires immediate attention, while other damage may be dealt with later. The primary concern for maintaining trees is safety - safety of the people who live near the tree and safety of anyone working to maintain and prune a tree.

For any work that requires a chain saw or cannot be performed from ground level, please contact the Youth & Recreation Department for guidance on how to proceed.

When weighing the options of whether to prune or maintain your tree here are several things to consider:

- Be conservative: In the event of damage from storms and weather, clean up anything that imposes an immediate threat or risk while evaluating the tree. Do not prune or remove more than necessary right after the damage has occurred. Damaged trees may still be able to serve the function they were planted for, and removal may be able to be delayed. Trees are stronger than you think and the damage may not be as bad as it first appears.
- If the tree is badly damaged and must be removed consider replacing it.
- Trees should be watered regularly, in particular, during times of drought. Information on required or recommended water can be found by searching the type of tree and the zone you have planted in. Additionally, memory trees come with gator bags (slow drip watering bag) which will need to be filled regularly.