



*Town of Amherst*  
*Office of the Supervisor*

**EXECUTIVE ORDER # 2020.4**

**Declaration of Local State of Emergency in Response to COVID-19**

**WHEREAS**, on March 15, 2020, I issued an Executive Order declaring a local state of emergency in the Town of Amherst; and

**WHEREAS**, both travel-related cases and community contact transmission of COVID-19 have been documented in New York State and Erie County and are expected to continue; and

**NOW, THEREFORE**, I, Brian J. Kulpa, Supervisor of the Town of Amherst, by virtue of the authority vested in me by the Constitution and the laws of the State of New York, do hereby issue this Executive Order dated March 25, 2020;

**Declaration of Essential Staff**

- I hereby declare the following staff to be considered as Essential Staff;
  - Department of Emergency Services and their Staff
  - Police Department and their Staff
  - Police and Fire Dispatchers
  - Water Pollution and Control Facility and Limited Staff
  - Engineering Department – Limited Staff
  - Highway Department – Limited staff
  - All Town Department Heads working remote
  - Executive Assistant to the Town Supervisor
  - Councilmembers Secretary working remote
  - 1 persons in Vitals Statistics
  - 1 Payroll Staff
  - 1 Finance Staff
  - Building Maintenance Limited Staff
  - Building Department Staff working remote
  - Information Technology Staff working remote
  - Senior Services Kitchen Staff and Meals on Wheels Program personnel- Limited Staff

**Facility Status**

As of this date all town buildings will remain closed with the exception of essential staffing as listed above and for the Harlem Road Community Center facility for contracted mental health counselors approved in NYS Executive Order 202.1 until April 3, 2020. Public looking to contact the town for essential functions shall contact the department via their posted numbers on [www.amherst.ny.us](http://www.amherst.ny.us)

Given Under My Hand and the Seal of  
the Town of Amherst, New York on this  
25th day of March, 2020.



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Brian J. Kulpa, Supervisor, Town of Amherst