



MEMORANDUM

October 2, 2018

To: Town of Amherst Residents
From: Community Development
Subject: 2019 Community Development Block Grant (CDBG) funds

The Town is preparing to assemble its draft budget for Community Development Block Grant (CDBG) funds for 2019. The enclosed material is intended to assist you in preparing requests for CDBG funds.

Proposals for funding should be sent to the Community Development division of the Town's Planning Department no later than Friday, November 2, 2018 for eligibility screening and preparation of a recommended budget for the Town Board's review and approval. **Funding requests must be for projects and activities to be completed within the 2019 Program Year which begins on April 1, 2019.**

Enclosures:

- List of needs categories
- Map showing neighborhoods eligible for neighborhood benefit activities. Please bear in mind that any projects must *serve residents* of the shaded target areas *exclusively*. It is not sufficient that the project be situated in such an area if it does not serve these residents. A more detailed view of this map may be found on the Town's **Intranet**. Town departments may access this site by opening Internet Explorer and type "intranet" in the address bar. Click on the Community Development Block Grant map and use the "zoom" tool to view streets within the target areas. Community Organizations may contact Community Development staff at 631-7082 for assistance.
- Summary of the Consolidated Plan's priorities. Activities proposed for funding must address one of these priorities.
- Request for Funds Form. Please fill out this form in preparing your project proposal.

Questions regarding the submission of proposals for funding should be referred to Community Development staff in the Planning Department at 631-7082 or communitydevelopment@amherst.ny.us.

TOWN OF AMHERST CONSOLIDATED PLAN

SUMMARY

In 2015 the Town prepared a five year Consolidated Plan to lay out a strategy for addressing housing and community development needs for 2015 through 2019. The five year strategy will address three priority levels for funding activities with Community Development Block Grant (CDBG) and HOME funds.

All activities funded through CDBG and HOME must address at least one of the following priorities:

Priority #1:

- Maintain an adequate supply of standard owner and rental housing for low and very low income residents.
- Prevent or ameliorate neighborhood deterioration in areas where low income households and substandard conditions are concentrated.

Priority #2:

- Provide an adequate supply of standard affordable existing and new rental housing and supportive elderly housing for low and very low income residents.
- Provide affordable home ownership opportunities to low income households.

Priority #3:

- Provide for emergency shelter and service needs of the homeless.
- Address the housing and service needs of the at-risk population and others with special needs.
- Address Historic Preservation needs of the community.

*Please remember in submitting any requests for funds that CDBG funds cannot be used to replace approved or committed Town funding for any project. **Funding requests must be for projects and activities to be completed within the 2019 Program Year (begins April 1, 2019).***

NEEDS CATEGORIES

Public Facility Needs

- Senior Centers
- Youth Centers
- Neighborhood Facilities
- Child Care Centers
- Parks and/or Recreation Facilities
- Health Facilities
- Parking Facilities
- Other Public Facilities

Infrastructure Improvement [these activities are not currently undertaken under CDBG]

- Street Lights
- Flood Drain Improvements
- Water Improvements
- Street Improvements
- Sidewalk Improvements
- Storm/Sanitary Sewer Improvements
- Asbestos Removal
- Other Infrastructure Improvements Needs

Public Service Needs

- Senior Services
- Handicapped Services
- Youth Services
- Transportation Services
- Substance Abuse Services
- Crime Awareness
- Fair Housing Counseling
- Tenant/Landlord Counseling
- Child Care Services
- Health services
- Other Public Service Needs

Accessibility Needs

Residential Historic Preservation Needs

Non-Residential Historic Preservation Needs

Economic Development Needs

- Commercial-Industrial Needs
- Commercial-Industrial Infrastructure
- Other Commercial-Industrial Improvements
- Micro-Business
- Other Business
- Technical Assistance
- Other Economic Development Needs

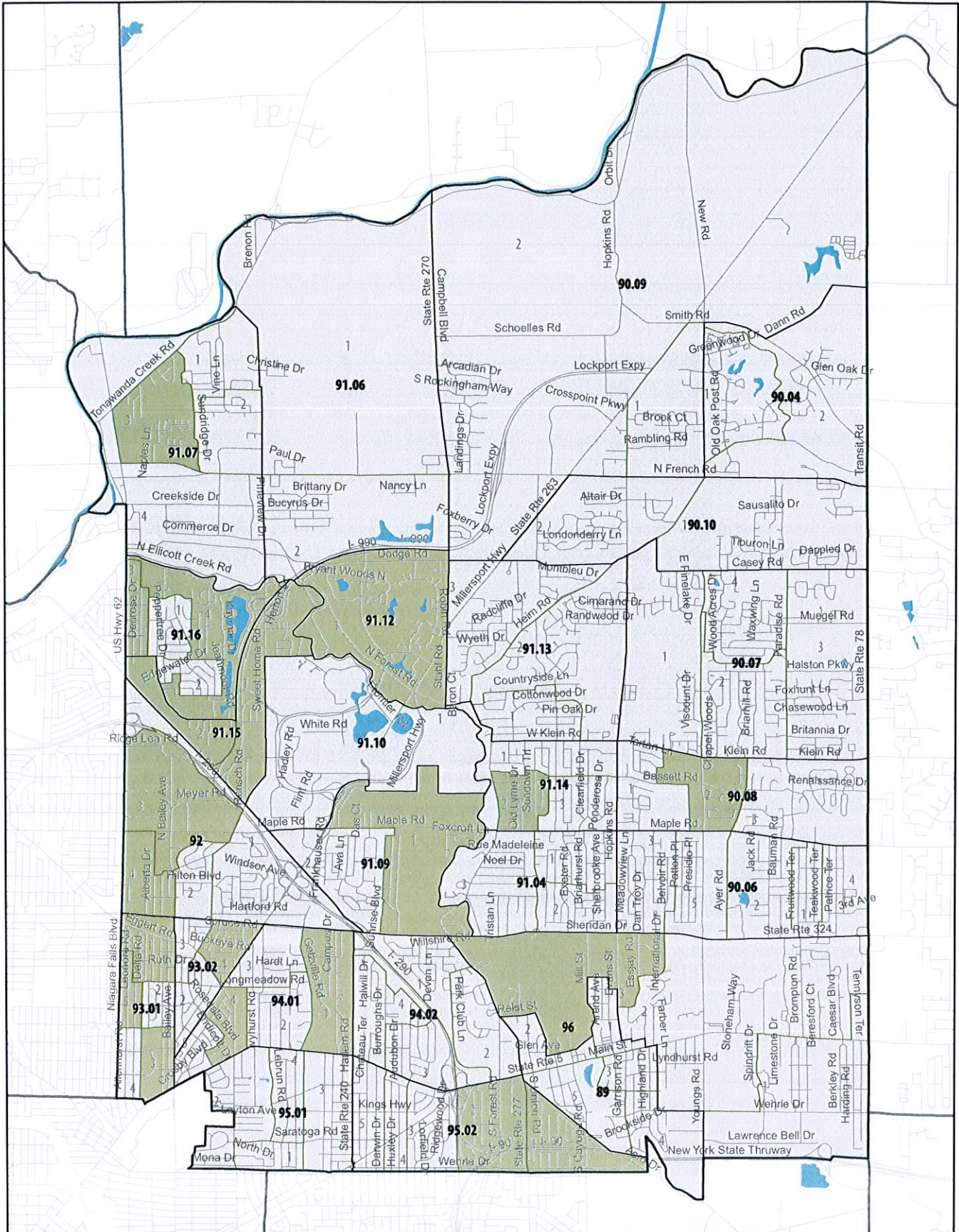
Other Community Development Needs

- Energy Efficiency Improvements
- Lead Based Paint / Hazards
- Code Enforcement

Planning

Town of Amherst
 Low/Moderate Income Block Groups
 HUD Data Release July 2014

-  Census tracts
-  Block groups
-  Municipal boundary
-  Block groups 35.85% or more LMI



**Town of Amherst
Community Development Block Grant (CDBG)
Request for Funds for Program Year 2019**

Department: _____

Contact Person: _____

Funding requests must be for projects and activities to be completed within the 2019 Program Year.

Proposed Project:

Project Location: (Please be specific & use cross streets or exact address)

Estimated Budget: CDBG funds: _____

Other: (specify) _____

Period of anticipated expenditure: _____

Units of Product: (e.g., for public services, number of people served; for public works, linear feet of street, sewers, sidewalks, number of street lights)

Outcomes (Outcomes are benefits that result from a program. Outcomes typically relate to a change in conditions, status, attitudes, skills, knowledge, or behavior. Common outcomes could include improved quality of life for program participants, improved quality of local housing stock, or revitalization of a neighborhood.)

Proposed project must benefit one of the following (please indicate):

_____ Residents of eligible neighborhood (per map provided by the
Community Development Division of the Planning Department)

_____ Special population

_____ Senior Citizens

_____ Disabled adults

_____ Victims of Domestic Abuse

_____ Other

_____ Income-qualified households on an individual basis

_____ Eliminates a blighting condition

_____ Addresses historic preservation