

Standard Work Day and
Reporting Resolution for
Elected and Appointed Officials

Received Date

Employer Location Code

3 0 0 4 5

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.12/23)

BE IT RESOLVED, that the Town of Amherst

(Name of Employer)

(Location Code)

hereby established the following standard work days for these titles and will
report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYS LRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
									<input type="checkbox"/>
									<input type="checkbox"/>
									<input type="checkbox"/>
									<input type="checkbox"/>
Appointed Officials:									
									<input type="checkbox"/>
									<input type="checkbox"/>
									<input type="checkbox"/>
									<input type="checkbox"/>
									<input type="checkbox"/>

I, Francina J. Spoth

(Name of Secretary or Clerk)

(Circle one)

secretary/clerk of the governing board of the Town of Amherst, of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the ___ day of ___, 20___ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Amherst on this ___ day of ___, 20___,

(Name of Employer)

(Signature of Secretary or Clerk)

Affidavit of Posting: I, Francina J. Spoth

(Name of Secretary or Clerk)

and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

Employer's website at: www.amherst.ny.us

Official sign board at:

Main entrance Secretary or Clerk's office at:

(seal)

**Please type or print clearly
in blue or black ink**

Employer Location Code

30045

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

RS 2417-B

(Rev. 04/20)

[illegible]



TOWN OF AMHERST
JUSTICE COURT

ERIE COUNTY, NEW YORK

400 JOHN JAMES AUDUBON PKWY.

AMHERST, NEW YORK 14228

716 – 689-4200

FAX – 689-4249

May 22, 2025

Elected Officials Record of Activities

Submitted: May 22, 2025

By signing below, I attest to the accuracy of the information provided in the attached documents(s).

Respectfully,

Jeffrey E. Marion
Amherst Town Justice

Encs.

MAY 23 2025 PM2:25

February 2025

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
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1
3
CR

2	3	4	5	6	7	8
3 DW	Marion 9:00 Non-jury 11:00 Domestic Elizabeth Fred Petersen	Nichols 9:00 Non-jury 12:00 Drug Jim Dematteo	Nichols 9:00 Criminal Anthony Domenico	Marion 9:00 Criminal Elizabeth Crystal Repka	4 Daniel Whorley	3 DW

9	10	11	12	13	14	15
3 DW	Marion 9:00 Non-jury 12:00 Housing Elizabeth Fred Petersen	Nichols 9:00 Non-jury 12:00 Drug Jim Dematteo	Nichols 9:00 Criminal Marion 1:00 Violations Elizabeth Anthony Domenico	Marion 9:00 Criminal Elizabeth Crystal Repka	Voelkl 8:30 Criminal 3 CLE Daniel Whorley	3 CLE AD

16	17	18	19	20	21	22
4 CLE DW	Holiday 4 CLE	Nichols 9:00 Non-jury 12:00 Drug Jim Dematteo	Nichols 9:00 Criminal 4 Anthony Domenico	3 2 Crystal Repka	Voelkl 8:30 Violations 7 Daniel Whorley	4 AD

23	24	25	26	27	28
4 DW	Marion 9:00 Non-jury Elizabeth Marion Commercial EVICTIONS Fred Petersen 1pm	Nichols 9:00 Non-jury 12:00 Drug Jim Dematteo	Nichols 9:00 Criminal 1:00 Violations Marion 12:00 Small Claims Elizabeth Anthony Domenico	Marion 9:00 Criminal Elizabeth Crystal Repka	4 Daniel Whorley

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MAY 23 2025 PM 2:25

March 2025

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
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1
3
AD

2	3	4	5	6	7	8
3	Marion 9:00 Non-jury 11:00 Domestic 7	Nichols 9:00 Non-jury 12:00 Drug 7	7	Marion 9:00 Criminal 7	4	3
DW	Fred Petersen	Jim Dematteo	Anthony Domenico	Crystal Repka	Crystal Repka	DW

9	10	11	12	13	14	15
3	Marion 9:00 Non-jury 12:00 Housing/Violations 7	Nichols 9:00 Non-jury 12:00 Drug 7	Nichols 9:00 Criminal 7	Marion 9:00 Criminal 7	Voelkl 8:30 Criminal 4	3
DW	Fred Petersen	Jim Dematteo	Anthony Domenico	Crystal Repka	Dan Whorley	CR

for
6
+3 ANGEL
MAG.

16	17	18	19	20	21	22
	Marion 9:00 Non-jury 11:00 Domestic 7	Nichols 9:00 Non-jury 12:00 Drug 7	Nichols 9:00 Criminal 7	Marion 9:00 Criminal 7	Voelkl 8:30 Violations 4 + 4 WARRANT	3
DW	Fred Petersen	Jim Dematteo	Anthony Domenico	Crystal Repka	Dan Whorley	AD

23	24	25	26	27	28	29
3	Marion 9:00 Non-jury 7	Nichols 9:00 Non-jury 12:00 Violations 2:00 Small Claims 7	Nichols 9:00 Criminal 7 Marion 12:00 Small Claims	Marion 9:00 Criminal 7	4	3
DW	Fred Petersen	Jim Dematteo	Anthony Domenico	Crystal Repka	Dan Whorley	CR

30	31
2	Marion 9:00 Non-jury 7
DW	Fred Petersen

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April 2025 Tentative

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
		1	2	3	4	5
		Nichols 9:00 Non-jury 12:00 Drug	Nichols 9:00 Criminal	Marion 9:00 Criminal	Voelkl 8:30 Criminal	
		Jim Dematteo	Anthony Domenico	Crystal Repka	Dan Whorley	DW
6	7	8	9	10	11	12
3 DW	8 Fred Petersen JUDGE'S	Nichols 9:00 Non-jury 12:00 Drug	Nichols 9:00 Criminal	8 Crystal Repka	Voelkl 8:30 Violations	3 AD
		Jim Dematteo	Anthony Domenico		Dan Whorley	
13	14	15	16	17	18	19
3 DW	Marion 9:00 Non-jury 11:00 Housing	Nichols 9:00 Non-jury 12:00 Drug	Nichols 9:00 Criminal	Marion 9:00 Criminal	4 Dan Whorley	3 CR
	Fred Petersen	Anthony Domenico	Marion 12:00 Violations Anthony Domenico	Crystal Repka		
20	21	22	23	24	25	26
DW	Marion 9:00 Non-jury 11:00 Domestic	Nichols 9:00 Non-jury 12:00 Drug	Nichols 9:00 Criminal	Marion 9:00 Criminal	4 Dan Whorley	3 CR
	Fred Petersen	Jim Dematteo	Anthony Domenico	Crystal Repka		
27	28	29	30			
DW	Marion 9:00 Non-jury	Nichols 9:00 Non-jury 12:00 Drug	Nichols 9:00 Criminal			
	Fred Petersen	Jim Dematteo	Anthony Domenico			

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Record of Activities

Name Angela J. Schnell

Title Councilmember

Employer Town of Amherst, NY

Activity Log

Date	Activity	Start Time	End Time	Hours
March 3, 2025	Amherst Committee on Disabilities Meeting; constituent and Town of Amherst email	6:15 PM	8:30pm	2.25
March 8, 2025	Town of Amherst email review	3:00 PM	4:00 PM	1.00
March 9, 2025	Review Town Board Agenda and Meeting Packet; constituent and Town of Amherst email	4:00 PM	7:00pm	3.00
March 10, 2025	Town of Amherst Board Work Session; Executive Session; Regular Meeting; constituent and Town of Amherst email	3:45 PM	8:45 PM	5.00
March 11, 2025	Amherst Historic Preservation Commission Special Meeting (Public Hearing) and Regular Meeting	6:30 PM	8:15 PM	1.75
March 12, 2025	Town of Amherst email	12:30 PM	1:00 PM	0.50
March 12, 2025	Glen Park Joint Board Meeting	7:00pm	8:30pm	1.50
March 14, 2025	Email communications with Village of Williamsville and Town of Amherst	12:00 AM	1:00 AM	1.00
March 14, 2025	Phone communications with Village of Williamsville and Town of Amherst	4:00 PM	5:30 PM	1.00
March 16, 2025	Town of Amherst email review	3:00 PM	4:00 PM	0.50
March 19, 2025	Amherst Diversity Commission Work Session	5:30 PM	6:30 PM	1.00
March 20, 2025	Amherst Tree Board Meeting	6:00pm	7:00pm	1.00
March 22, 2025	Town of Amherst email review	5:00 PM	5:30 PM	
March 23, 2025	Review Town of Amherst Board Agenda and Meeting Packet; constituent and Town of Amherst email	7:00pm	10:00pm	3.00
March 24, 2025	Town of Amherst Board Work Session; Executive Session; Regular Meeting; constituent and Town of Amherst email	3:45 PM	8:30 PM	4.75
March 25, 2025	Amherst Planning Department Training Session	6:00 PM	8:30 PM	2.50
March 28, 2025	Communication with Town of Amherst and constituents	2:45 PM	3:15 PM	0.75
March 29, 2025	Town of Amherst email review	9:00 AM	10:00 AM	1.00
April 5, 2025	Town of Amherst email review	9:00 AM	10:00 AM	1.00
April 6, 2025	Review Town of Amherst Board Agenda and Meeting Packet	6:30 PM	10:30 PM	4.00

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April 7, 2025	Town of Amherst Board Work Session; Executive Session; Regular Meeting; constituent and Town of Amherst email	3:45 PM	9:15 PM	5.50
April 8, 2025	Email communications with Town of Amherst	4:30 PM	5:30 PM	1.00
April 8, 2025	Amherst Historic Preservation Commission Special Meeting (Public Hearing) and Regular Meeting	6:31 PM	7:31 PM	1.00
April 9, 2025	Amherst Diversity Commission Community Conversation	5:30 PM	7:45 PM	2.25
April 10, 2025	Communication with Town of Amherst	11:00 AM	11:30 AM	0.50
April 12, 2025	Town of Amherst email review	9:00 AM	10:00 AM	1.00
April 13, 2025	Town of Amherst site review	1:00 PM	1:30 PM	0.50
April 14, 2025	Amherst Committee on Disabilities Meeting; constituent and Town of Amherst email	6:30 PM	8:30 PM	2.00
April 16, 2025	Communication with constituent and Town of Amherst	12:15 PM	2:30 PM	2.25
April 17, 2025	Email communications with constituents and Town of Amherst	2:00 PM	3:00 PM	1.00
April 19, 2025	Town of Amherst email review; communications with constituent and Town of Amherst	2:00 PM	3:00 PM	1.00
April 21, 2025	Communication with Town of Amherst	10:20 AM	10:35 AM	0.25
April 22, 2025	Email communication with Town of Amherst	12:15 PM	12:45 PM	0.50
April 26, 2025	Town of Amherst site review & communication with Town of Amherst; Town of Amherst email review	1:00 PM	2:30 PM	1.50
April 27, 2025	Tree Potting with Amherst Tree Board; review Town Board Agenda and Meeting Packet; constituent and town email	2:00 PM	8:00 PM	6.00
April 28, 2025	Town Board Work Session; Executive Session; Regular Meeting; constituent and town email	3:45 PM	9:45 PM	6.00
April 29, 2025	Communication with Town	9:15 AM	9:30 AM	0.25
April 30, 2025	Email communications with constituent and Village of Williamsviell; State of the County Address	3:00 PM	5:30 PM	2.50
May 5, 2025	Amherst Committee on Disabilities Meeting; constituent and town email	6:00 PM	8:15 PM	2.15
May 6, 2025	Email communications with constituents and Town of Amherst	10:30 AM	11:30 AM	1.00
May 6, 2025	Watch (virtual) Amherst Historic Preservation Commission Special Meeting (Public Hearing) and Regular Meeting	6:30 PM	7:30 PM	1.00


May 9, 2025	Communications with constituent, NYS, and Town of Amherst	9:45 AM	11:00 AM	1.25
May 10, 2025	Town of Amherst email review	10:00 AM	11:00 AM	1.00
May 11, 2025	Review Town Board Agenda and Meeting Packet; constituent and town email	7:00 PM	11:00 PM	4.00
May 12, 2025	Communication with NYS; Town Board Work Session; Executive Session; Regular Meeting; constituent communications and town email	2:15 PM	8:30 PM	6.25
May 13, 2025	Amherst Diversity Commission Meeting; constituent and town email	5:30 PM	7:00 PM	1.50
May 14, 2025	Amherst Youth Board Meeting	7:00 PM	8:30 PM	1.50
May 17, 2025	Town of Amherst email review	10:00 AM	11:00 AM	1.00
May 18, 2025	Amherst Youth Consortium Award Ceremony	3:15 PM	4:35 PM	1.50
May 24, 2025	Town of Amherst email review	10:00 am	11:00 AM	1.00
May 26, 2025	Town of Amherst Memorial Day Ceremony	1:00 PM	2:00 PM	1.00
May 26, 2025	Review Town Board Agenda and Meeting Packet; constituent and town email	8:00 PM	11:30 PM	3.50
May 27, 2025	Town Board Work Session; Executive Session; Regular Meeting; constituent and town email	3:45 PM	8:00 PM	4.25

Total 103.40

Update Total

With my signature, I attest to the accuracy of the record provided above.


Signature


Date

JUN 4 2025 AM 9:35